## **Non-immigrant O Visa**

## (For Spouse or Dependents of Foreigners Legally Working in Thailand)

### Please make an appointment online [VABO] at www.thaiconsulate-visa.jp/vabo/before visa application.

- **Submission:** working days from 9:30-11:30 hrs. Please refer to www.thaiconsulate.jp for the official holidays of the Royal Thai Consulate-General, Osaka.
- Collection: from 13:30-15:00 hrs. 2 working days from submission date in the absence of error in the application form and required documents. (Visa processing time for certain nationals listed in the guideline for visa application published on our website is 45-60 days.)

Purpose of entry	To stay or to visit family who is a foreigner legally working in Thailand	Number of Entries	Single (1 time of entry)		
		Term of validity	3 Months from issue date		
		Duration of stay	90 days from entry date		
		<b>Visa Fee</b> (Cash only)	10,000 Yen		
Notice	<ul> <li>Applicant must enter Thailand on the date specified in the airline ticket or ticket reservation confirmation</li> <li>Upon arrival to Thailand, the period of stay is granted by an immigration officer in accordance with the type of visa; travelers who wish to stay longer than the granted period must file an application for permission of extension of stay at offices of the Immigration Bureau of Thailand; the extension of stay as well as the change of certain type of visa is solely at the discretion of the Immigration officer in Thailand</li> <li>In case that visa application is rejected, the visa fee will not be refunded and the submitted documents will not be returned to the applicant</li> <li>The following required documents are subject to change without prior notice</li> <li>The Royal Thai Consulate-General, Osaka reserves the right to request additional documents as deemed necessary and reserves the right to reject an application without providing any reasons</li> <li>Fraud or misrepresentation can result in permanent visa ineligibility</li> </ul>				

### **Required Documents**

- **1. Passport** Original and copy
  - Passport with validity not less than 6 months
  - At least 2 blank pages left
  - One copy of bio data page

### 2. Visa Application Form (PDF1, PDF2)

• One Visa Application Form completely filled out and signed as the same as the applicant's passport signature

### 3. One Photograph

- Size  $3.5 \text{ cm} \times 4.5 \text{ cm}$
- Colour photograph taken within the last 3 months
- Attach the photograph to the Visa Application Form
- Note that the number of photographs required depending on the applicant's nationality, please check the additional required documents for Non-Japanese applicants below

### 4. Personal History (PDF)

• One Personal History completely filled out and signed as the same as the applicant's passport signature

### 5. Invitation Letter issued by prospective employer in Thailand

- Must be an original invitation letter written in English (PDF or fax copy is not acceptable)
- Must have the company's letter head
- Must address to "Royal Thai Consulate-General, Osaka"
- Must contain the applicant's name / name of foreigner legally working in Thailand / relationship between the applicant and the foreigner legally working in Thailand / purpose of stay / date of entry / length of stay and type of visa
- Must be signed by the authorised person(s) (electronic signature is not acceptable) whose name(s) listed in the company's registration (Copy of the company's registration issued by the Ministry of Commerce of Thailand within 6 months is required) and include company's seal
  - \* In case that a signature of authorized person(s) in the letter of invitation is absent, a letter of power of attorney authorising other person(s) to act on his/her behalf must be submitted upon submitting the visa application
  - \* In case that the company's registration issued by the Ministry of Commerce of Thailand has authorised signatories more than one people, the signer(s) must be a different authorised person of the applicant's family

### 6. One copy of company's registration issued by the Ministry of Commerce of Thailand

• Must be issued within 6 months

### 7. Recommendation Letter issued by the current employer / company in Japan

- Must be an original Recommendation Letter written in English (PDF or fax copy is not acceptable)
- Must have the company's letter head
- Must address to "Royal Thai Consulate-General, Osaka"
- Must contain the applicant's name / name of foreigner legally working in Thailand / relationship between the applicant and the foreigner legally working in Thailand / purpose of stay / date of entry / length of stay and type of visa
- Must be signed by the authorised person(s) (electronic signature is not acceptable) whose name(s) listed in the company's registration and included company seal

# **\*** In case of local recruitment in Thailand, **an original guarantee letter must be presented, together with a copy of guarantor's passport or driving license duly signed by the guarantor**

## **Guarantee Letter (PDF)**

- A guarantor must be twenty (20) years of age or older, must be able to confirm the applicant's personal attributes. A guarantor must be available to be contacted by the Consulate-General and must not be a person who will accompany the applicant to Thailand
- A guarantor who is not Japanese national must provide a copy of passport and residence card (front and backside) \*Guarantor must be Japanese or non-Japanese who has permanent residence in Japan.)
- A guarantor must sign as the same as the guarantor's identification document signature
- ➤ Japanese guarantor who prefers to use driver license, please sign as the same as signature in the guarantor letter on the copy of driver license (front and backside)

### 8. One copy of confirmed airline ticket paid in full or ticket reservation confirmation

• The confirmed airline ticket paid in full or ticket reservation confirmation must be issued by airline or travel company and must contain the applicant's name, flight number and date arrival

# 9. One set of original official documents proving family relationship with the foreigner legally working in Thailand

- For Japanese national, must submit the original family registration certificate of Japan (KOSEKITOHON) and must be issued within 3 months
- For non-Japanese national legally working in Thailand and his/her non-Japanese family members, must submit Residence Records (Juminhyo) or one copy of marriage certificate or birth certificate of the country of origin and must submit its English translation

## 10. One copy of passport of worker and Stay Permit/Re-Entry Permit stamps in the passport of the foreigner legally working in Thailand

- A bio-data page
- Must submit all Stay Permit/Re-Entry Permit stamps in the passport of the foreigner legally working in Thailand and such Stay Permit/Re-Entry Permit must be valid for not less than 3 months
- 11. One copy of the foreigner legally working in Thailand's valid Work Permit in all pages including the Work Permit which is still valid for not less than 3 months

# 12. In case that the foreigners wishing to legally working in Thailand and wish to travel together with their spouse and dependents, please note the following:

- Not required to submit the Document 10-11
- Must submit the visa applications on the same day
- Must travel to Thailand together on the same day
- Must submit one copy of confirmed airline ticket paid in full or ticket reservation confirmation of the foreigners wishing to legally working in Thailand

### **Additional Required Documents for Non-Japanese Applicants**

### **13.** One copy of residence card (front and backside)

(On the applying date, please present the original document of identification)

- Valid for at least 3 months
- For those who are currently applying for renewal of residence card, please submit a copy of acceptance of renewal issued by the Immigration Bureau of Japan

### 14. The original company's registration issued by the Ministry of Justice of Japan

(Only the listed countries on below)

• Must be issued within 6 months

### 15. Additional Colour Photograph(s) affixed to the application form

(Only for the applicant from the listed countries below)

- Applicant with nationality of No. 1-28, please provide 3 application forms and 3 photographs
- Applicant with nationality of No. 29-30, please provide 4 application forms and 4 photographs

1. Afghanistan	2. Bangladesh	3. Egypt	4. North Korea
5. Libya	6. Palestine	7. Sudan	8. Yemen
9. Cameroon	10. Democratic Republic of the Congo	11. Republic of Congo	12. Equatorial Guinea
13. Guinea	14. Algeria	15. China	16. Iraq
17. Lebanon	18. Nepal	19. Pakistan	20. Sri Lanka

21. Syria	22. Ghana	23. Central African	24. Somalia
		Republic	
25. Sao Tome and Principe	26. Liberia	27. Sierra Leone	28. Myanmar holding a Re-Entry Permit to Japan issued by the Ministry of Justice of Japan
29. Nigeria	30. Iran		

<sup>\*</sup> Visa processing time for certain nationals listed above is approximately 3-60 days

<sup>\*</sup> For Nigeria nationals, please submit all required documents, including a Certificate of Clearance, with the National Drug Law Enforcement Agency (NDLEA). In addition, this Certificate should be certified by the Ministry of Foreign Affairs of the Federal Republic of Nigeria and then by the Royal Thai Embassy in Abuja