

Non-immigrant B/IB Visa (Business)

Please make an appointment online [VABO] at www.thaiconsulate-visa.jp/vabo/ before visa application.

- **Submission:** working days from 9:30-11:30 hrs. Please refer to www.thaiconsulate.jp for the official holidays of the Royal Thai Consulate-General, Osaka.
- **Collection:** from 13:30-15:00 hrs. 2 working days from submission date in the absence of error in the application form and required documents. (Visa processing time for certain nationals listed in the guideline for visa application published on our website is 45-60 days.)

Purpose of entry	To attend business meeting or business activities in Thailand (Short term)	Number of Entries	Single : 1 time of entry Multiple : No limit of entries during term of validity
		Term of validity	Single : 3 months Multiple : 12 months
		Duration of stay	90 days from entry date
		Visa Fee (Cash only)	Single : 10,000 Yen Multiple : 22,000 Yen
Notice	<ul style="list-style-type: none"> ● Applicant must enter Thailand on the date specified in the airline ticket or ticket reservation confirmation ● Upon arrival to Thailand, the period of stay is granted by an immigration officer in accordance with the type of visa; travelers who wish to stay longer than the granted period must file an application for permission of extension of stay at offices of the Immigration Bureau of Thailand; the extension of stay as well as the change of certain type of visa is solely at the discretion of the Immigration officer in Thailand ● In case that visa application is rejected, the visa fee will not be refunded and the submitted documents will not be returned to the applicant ● The following required documents are subject to change without prior notice ● The Royal Thai Consulate-General, Osaka reserves the right to request additional documents as deemed necessary and reserves the right to reject an application without providing any reasons ● Fraud or misrepresentation can result in permanent visa ineligibility 		

Required Documents

1. **Passport** Original and copy
 - Single: validity not less than 6 months
 - Multiple: validity not less than 12 months
 - At least 2 blank pages left
2. **Visa Application Form**
 - One Visa Application Form completely filled out and signed as the same as the applicant's passport signature
 (downloadable at (http://www.thaiconsulate.jp/files/user/visa_pdf/Application_Form.pdf)

3. One Photograph

- Size 3.5 cm × 4.5 cm
- Colour photograph taken within the last 3 months
- Attach the photograph to the Visa Application Form
- Note that the number of photographs required depending on the applicant's nationality, please check the additional required documents for Non-Japanese applicants below

4. Personal History

- One Personal History completely filled out and signed as the same as the applicant's passport signature
(downloadable at (http://www.thaiconsulate.jp/files/user/visa_pdf/personal-history.pdf)

5. Invitation Letter issued by prospective employer in Thailand

- Must be an original invitation letter written in English (PDF or fax copy is not acceptable)
- Must have the company's letter head
- Must address to “Royal Thai Consulate-General, Osaka”
- Must contain the applicant's name / assignment's position / salary / date of entry /length of stay and type of visa
(in case of applying for Multiple Entries, please specify 1-year plans of entries and departures) / length of stay / type of visa
- Must be signed by the authorised person(s) (electronic signature is not acceptable) whose name(s) listed in the company's registration (Copy of the company's registration issued by the Ministry of Commerce of Thailand within 6 months is required) and include company's seal. In case that a signature of authorised person(s) in the letter of invitation is absent, a letter of power of attorney authorising other person(s) to act on his/her behalf must be submitted upon submitting the visa application

6. One copy of company's registration issued by the Ministry of Commerce of Thailand

- Must be issued within 6 months

7. Recommendation Letter issued by the current employer / company in Japan

- Must be an original Recommendation Letter written in English (PDF or fax copy is not acceptable)
- Must have the company's letter head
- Must address to “Royal Thai Consulate-General, Osaka”
- Must contain the applicant's name / assignment's position in Japan / purpose of entry / date of entry (in case of applying for Multiple Entries, please specify 1-year plans of entries and departures) / length of stay / type of visa
- Must be signed by the authorised person(s) (electronic signature is not acceptable) whose name(s) listed in the company's registration and included company seal

8. One copy of confirmed airline ticket paid in full or ticket reservation confirmation

- The confirmed airline ticket paid in full or ticket reservation confirmation must be issued by airline or travel company and must contain the applicant's name, flight number and date arrival
- For Multiple Entries, please provide at least two flight itineraries or ticket reservation confirmations entries to Thailand in one year

Additional Required Documents for Non-Japanese Applicants

9. One copy of residence card (front and backside)

(On the applying date, please present the original document of identification)

- Valid for at least 3 months
- For those who are currently applying for renewal of residence card, please submit a copy of acceptance of renewal issued by the Immigration Bureau of Japan

10. The original company's registration issued by the Ministry of Justice of Japan

(Only the listed countries below)

- Must be issued within 6 months

11. Additional documents may be required (one of (1) - (4))

- (1) One copy of valid Work Permit or
- (2) One copy the Letter of Consideration of Work Permit issued by the Department of Employment, Ministry of Labor and Social Welfare of Thailand (WP3), issued within 3 months or
- (3) An approval letter from the Board of Investment of Thailand (BOI) issued within 3 months or
- (4) An approval letter from the Industrial Estate Authority of Thailand (IEAT), issued within 3 months

12. Additional Colour Photograph(s) affixed to the application form

(Only for the applicant from the listed countries below)

- Applicant with nationality of No. 1-28, please provide 3 application forms and 3 photographs
- Applicant with nationality of No. 29-30, please provide 4 application forms and 4 photographs

1. Afghanistan	2. Bangladesh	3. Egypt	4. North Korea
5. Libya	6. Palestine	7. Sudan	8. Yemen
9. Cameroon	10. Democratic Republic of the Congo	11. Republic of Congo	12. Equatorial Guinea
13. Guinea	14. Algeria	15. China	16. Iraq
17. Lebanon	18. Nepal	19. Pakistan	20. Sri Lanka
21. Syria	22. Ghana	23. Central African Republic	24. Somalia
25. Sao Tome and Principe	26. Liberia	27. Sierra Leone	28. Myanmar holding a Re-Entry Permit to Japan issued by the Ministry of Justice of Japan
29. Nigeria	30. Iran		

* Visa processing time for certain nationals listed above is approximately 3-60 days

* For Nigeria nationals, please submit all required documents, including a Certificate of Clearance, with the National Drug Law Enforcement Agency (NDLEA). In addition, this Certificate should be certified by the Ministry of Foreign Affairs of the Federal Republic of Nigeria and then by the Royal Thai Embassy in Abuja